

**Clay County Joint Powers Collaborative
Executive Committee
2 PM July 14, 2005
Room 5, Family Service Center**

Present: Shelley Guida (The Village – Mental Health Providers), Dr. Larry Nybladh (Moorhead ISD #152), Joe Pederson (Lakes and Prairie Community Action), Lanette Krinsky (Parent representative); and Barbara Eiden-Molinaro (Transition Project Manager)

1. Joe Pederson served as chair in the absence of Ben Brunsvold.
2. The Committee reviewed the recommendations of the Finance Committee but took no action on them since the Board is meeting July 20.
3. Ben was detained and unable to attend to discuss the personnel issue for which he requested the meeting.
4. The report of the TIP Committee was reviewed. Discussion revolved mostly around the following:
 - a. The difference in approach of issuing an RFP for a partner to run the program, and the direction the work group is going, which is to collaboratively determine from among work group members which partner agency is in the best position to employ the staff. While the first would employ market forces to lower costs, the second one will result in more ownership of the program by the work group and is a better fit with the structure that has been discussed.
 - b. The Work Group recommendation that existing staff should be offered continued employment at their current wages and not have to apply for their position. This was also the strong recommendation of the sub-committee that had served in an advisory capacity to the program. The Executive Committee suggested that this was up to the Work Group to state their preference for retaining current employees, but that ultimately the employing partner would have to be willing to do so, and may well have to have everyone apply in order to comply with their own human resource policies and procedures. If returning staff are paid at their current rates the Collaborative will not see as much of a savings as anticipated, however new staff will start at the lower rate, which will, over time reduce program costs.
 - c. The need to continue the program coordinator and additional month, so that she can work through August, and to allow for expenses related to the searches for replacement staff.

Motion: To approve the extension of the program coordinator's contract for a cost of \$3300, including salary, benefits, cell phone and travel; and the cost of advertising position at a cost not to exceed \$500, and background checks for new staff at \$15 each. (L. Krinsky/S. Guida/Carried)
5. Barbara asked for determination of the permanent Collaborative address after September 1 so that the website address could be registered and future billings would be received. Due to the Finance Committee's recommendation regarding a change in fiscal hosts, and without the input of County representatives, it was suggested that this be taken up by the Board.
6. The Committee reviewed five options for a Collaborative logo that will be used on the website and on printed materials. Everyone agreed on one and suggestions were made on how to improve it. Barbara will communicate the requests to Monique Maack, who is preparing a mock-up of the website for the Board's review and feedback.
7. Barbara very briefly commented on the updated timeline showing the status of the Transition project, with some things being done ahead of schedule, while others have been delayed.
8. The meeting adjourned by consensus.