

## **Clay County Collaborative Administrative Group Minutes**

Wednesday, 16 December 2009      3:30 – 5:15 p.m.      *The Village Family Service Center  
1401 8<sup>th</sup> St. S., Moorhead*

*In attendance:* Donna Baker (Lakeland Mental Health Center), Shelley Ford (Clay County Family Court/MN Dept. of Corrections), Mark Haugen (Rural Enrichment and Counseling Headquarters/Hawley Public Schools), Lynne Kovash (Moorhead ISD #152), Lanette Krinsky (Children's Mental Health LAC), Kelly Olson (The Village Family Service Center), Jane Patrick (LCTS Coordinator), Joe Pederson (Lakes and Prairie Community Action), Carolyn Strnad (IIIP work group), Dawn Tommerdahl (Collaborative Coordinator)

The meeting began with a tour of the new space at the Village. Carolyn welcomed the group and we did a round of introductions. Minutes from the 11/18/09 meeting were unanimously approved. (Shelley/Kelly) No changes were made to today's agenda.

### **Nuts & bolts**

- ✦ Financial report/FY10 budget: *A motion to approve \$750 for petty cash for parent stipends in January passed unanimously.* (Joe/Shelley)
- ✦ *LCTS report:* Jane expressed a concern about inaccurate reporting at schools. Codes are more imprecise for participants in schools than for public health and corrections. This concern has come to the fore since the verification change was adopted on April 1. Participants now have to report not only the activity code but also describe what they were doing, so it is clear that activities and codes don't match up. The State doesn't allow local areas to develop their own LCTS training materials. Jane got feedback that person-to-person delivery of the form helps participants pay attention to the codes. Moorhead's electronic system doesn't allow people who receive the email to skip it or forget about it. The group recommended that Jane contact individual organizations about individual participants who may need extra training so that people remember to choose a code that accurately describes their work with students.
- ✦ *Coordinator's report:* Dawn presented the final tally for participants in strategic planning: 79 individual (74 from partner and community organizations and 5 parents) from 37 agencies.

### **Strategic planning**

- The group took a few minutes to review the *community-located services task force plan* since is in progress at the time of our last meeting. A question was raised about how outcomes for families can improve when everyone's budgets are being cut in the foreseeable future. This is a valid concern but at this time we need to collect baseline data. Some of the outcomes listed are not dependent on budget (e.g. children/families feel welcome).
- *Discussion:* FY11 and beyond budget. After much discussion about how to allocate the remaining funds, how to tie funding to identified priorities, etc. the following decision was made: *A motion to fund the programs at FY10-adopted levels for one more year passed unanimously. Work groups should be allowed to carry over any remaining funds at the end of FY10 into FY11.* (Joe/Lynne) It is anticipated that FY11 will be the last year the Collaborative can continue to provide major funding for existing programs.

### **Other**

- Opportunities for collaboration
  - Healthy Brains for Children chapter: Jody Crowe will be in Fargo-Moorhead in February to meet with stakeholders (A meeting will be held on February 25. Watch for more details.) to

form a local chapter. He would also like to attend our February 24 Administrative Group meeting to outline his hopes for the local chapter. Stakeholder meetings will be held with community members on February 25.

- Joe informed the group that all are invited to attend a discussion of the end of GAMC (general assistance medical care) on January 7, 3:30 – 5:30 at St. Joseph’s Church in Moorhead. This change will affect around 450 Clay County residents. Most will be rolled over to MinnesotaCare which has premiums and requires a copay. We are fortunate not to have a county hospital. Mental health care will also be adversely affected as will oral care (critical dental care has been cut).
- February 27: 1<sup>st</sup> annual update on the legislative report on ending poverty.
- Jane announced that they’re hosting the first responder training for children’s mental health on March 11 (2 – 4 p.m. in Ottertail and 6:30 – 8:30 p.m. in Fergus Falls at West Central Initiative)
- Lakes and Prairies’ VITA tax site is looking for volunteers. This year they are prioritizing Minnesota working families. Contact Lakes and Prairies (299-7000) if you’d like to volunteer.

▪ Selection of sector representatives

Education: Lynne Kovash (representative); Randy Bruer (alternate)

Government: \_\_\_\_\_ (representative); \_\_\_\_\_ (alternate) Dawn will send an email out, reviewing who has served and asking for any volunteers.

Non-profits: Mark Haugen (representative); Lori Ward (alternate)

Parents: Carolyn Strnad (representative); Lanette Krinsky (alternate)

***Next meeting:*** January 27, 3:30 – 5 p.m.     ***Location:*** DGF Board room

Respectfully submitted,  
Dawn Tommerdahl  
Collaborative Coordinator