

## Clay County Collaborative Administrative Group Minutes

Wednesday, 19 November 2008 3:30 – 5:00 p.m. YES, 2215 12<sup>th</sup> Ave. S., Moorhead

*In attendance:* Mark Altenburg (Rural Enrichment and Counseling Headquarters), Terry Atherton (The Arc of West Central Minnesota), Donna Baker (Lakeland Mental Health Center), Lanette Krinsky (Children's Mental Health LAC), Randy Bruer (Dilworth-Glyndon-Felton ISD #2164), Rhonda Porter (Clay County Social Services), Carolyn Strnad (IIIP work group), Lori Ward (Lakes & Prairies Community Action Partnership), Dawn Tommerdahl (Collaborative Coordinator), *guest:* Kari Robideau, University of Minnesota Extension

Rhonda welcomed the group and we did a round of introductions. Minutes from the 10/22/08 meeting were unanimously approved. (Randy/Donna) Today's agenda was approved with one addition – reimbursement for respite. (Mark/Lanette)

### Guest presentation

Kari Robideau, University of Minnesota Extension, spoke about training opportunities for all who work with children and youth. The train with a research-based curriculum, Youth Matters. She began with an exercise from the curriculum in visioning our own adolescence. She stressed it is important to build on the strengths of adolescents (pyramid – prepare, promote vs. prevent/intervene). She passed out materials about upcoming training. Please contact Kari if you're interested in having your staff involved in any of the programming: 218-236-2013 (Direct), 218-329-6635 (Cell), robideau@umn.edu

### Nuts & bolts

- ✦ *Financial report:* Dawn reported that the FY08 audit is not yet completed but that further information requested by Eide Bailly has been submitted. Income/expenses from September 2008 were distributed again because some income didn't show up last month.
- ✦ Highlights from Jane's *LCTS report:* MA funds that had been held until Minnesota's claiming protocol was approved has been released and is coming. Changes will be made to random moments reporting based on new MA requirements.
- ✦ *Coordinator's report:* Dawn announced that the winner of the Clay County Youth Prevention Coalition poster contest was chosen today at noon by judges Matt Von Pinnon (*Fargo Forum*) and Robin Huebner (*KVLY-TV*). She passed around the top two posters from each category – Senior High and Junior High from each school district.
- ✦ *Other*
  - Rhonda informed the group that Social Services has received reimbursement for respite (respite and flex) provided to children with Rule 79 case management in FY08: \$27, 275 is on the way! They received reimbursement as part of their Respite grant.

### Discussion

- *Further discussion on strategic planning*
  - Stakeholder group: work group representatives – should represent the children and families the work group serves; could we have questions given to the work groups in advance so they could discuss at a meeting so the representative could do their best to talk about the clients. We don't want representatives to talk about their agencies.
  - Possible questions:
    - What will the children and families you serve lose when your program loses Collaborative funding?

- What do you want for the children and families you serve?
  - Use the questions that have already been developed – use the grid but change “organization” to “work group.”
- Timeline: get the questions out for January meetings so work groups
- Change in timeline from last month’s minutes – strategic planning should be complete by December 2009 (not 2010)
- *Opportunities for collaboration*
  - Randy reported that they are in progress in taking steps to address the issues he brought up last time.
  - Donna reminded people about the stakeholder meeting for the children’s crisis mobile team on Monday, November 24 at 10 a.m. at Lakeland.
  - Lakes and Prairies is applying for a Bremer Foundation grant to be used in emergency crisis situations – to help people stay on their feet if something unexpected comes up. Part of the grant would be to reach out to the community. The group discussed strategies for distributing the funds.

**Other**

- Meeting days/time for spring 2009: We will continue to meet on the 3<sup>rd</sup> or 4<sup>th</sup> Wednesday at 3:30 p.m.
- Selection of sector representatives and alternates to the Board of Directors:
  - Parents: representative: Carolyn, alternate: Lanette
  - Government: representative: \_\_\_\_\_, alternate: \_\_\_\_\_
    - Rhonda will contact Kathy, Barry and Bill to find out if they would be willing to serve
  - Education: representative: \_\_\_\_\_, alternate: \_\_\_\_\_
    - Randy is willing to do either – Dawn will contact Lynne to see if she would be willing to do either.
  - Non-Profits: representative: Mark, alternate: Donna

***Next meeting: Wednesday, December 17, 3:30 – 5 p.m., Lakeland Mental Health Center***

Respectfully submitted,  
 Dawn Tommerdahl  
 Collaborative Coordinator