

Clay County Collaborative Administrative Group Minutes

Wednesday, 16 April 2008

3:30 – 4:30 p.m.

Barnesville High School Library

In attendance: Mark Altenburg (Rural Enrichment and Counseling Headquarters), Donna Baker (Lakeland Mental Health), Bill Bergquist (Clay County Sheriff), Shelley Ford (Clay County Family Court/MN Dept. of Corrections), Gerald Gomez (Prairie St. John's), Lanette Krinsky (Children's Mental Health LAC), Jane Patrick (LCTS Coordinator), Joe Pederson (Lakes and Prairie Community Action), Rhonda Porter (Clay County Social Services), Sandi Zaleski (The Village Family Service Center), Dawn Tommerdahl (Collaborative Coordinator)

Rhonda called the meeting to order and we did a round of introductions. Minutes from the 3/19/08 meeting were unanimously approved. (Shelley/Bill) No changes were made to today's agenda.

Nuts & bolts

- ✦ Financial report/FY08 budget: Dawn will change the LCTS payback amount on the budget to \$176,462. *Motion to approve \$500 in May for petty cash to pay for parent stipends passed unanimously. (Joe/Bill)*
- ✦ **LCTS**
 - Discussion of referrals for IV-E candidacy: Probation is currently the primary referral source for children on the IV-E candidacy list (in addition to children in foster care which are generated by Social Services). Time study participants look at the list of children when they receive notice of a random moment, and select codes based on activities they are doing with children, including children identified as IV-E Candidates (at eminent risk for out of home placement). Special Education and Rule 79 case managers and truancy family advocates could also potentially make referrals and increase the number of students eligible as IV-E Candidates. Students at RRALC and YES would seem to be good candidates. *Motion to ask Jane to contact Public Health and each superintendent individually and ask to meet with a handful of special ed teachers at each site to talk about increasing referrals to the IV-E candidacy list. (Joe/Sandi)* Jane will contact people before the beginning of the next school year.
 - Rhonda noted that the Collaborative's Board of Directors discussed the LCTS payback briefly on Monday. Rhonda said it was an issue at the last MACSSA meeting, too. She thinks the bill for the payback will come with suggestions for repayment. The group decided to wait to discuss how to proceed at that point.
- ✦ Coordinator's report: Mark and Lanette talked about the grant-writing roundtable series that was held earlier today.

Discussion

- Further discussion of Search Institute results was delayed because Barry Nelson wasn't here.
- Further discussion of Bridge to Benefits website (www.bridgetobenefits.org): Several people had tried the site. Joe informed the group that Lakes and Prairies has been designated a Minnesota community application agent for GAMC, MA and Minnesota Care. This service is an outreach, an additional place to apply besides Social Services. Application turnaround is projected to be 30 days but hiring has been frozen. The State determines eligibility and sends the information to the County for ongoing management. Food support applications have been simplified. Lakes and Prairies is an outreach resource for that as well. Rhonda said she would contact Jim or Norma from CDF to set up a training for staff from Collaborative member agencies on Bridge to Benefits – Friday would be a good day for training. Rhonda and Joe will decide a date, set up a training

and contact Dawn who will assist with logistics. Lakeland's meeting room would be available for the training.

Other

- Joe passed out copies of the "Rooting Out Poverty" booklet – a national campaign by the Community Action Network. See especially p. 4 for the five action themes: maximize participation, build an economy that works for everyone, invest for the future, maximize equality of opportunity and ensure healthy people and places. Other news from L & P: Dr. David Walsh is speaking at the CCR & R spring conference on May 3. A blog has been added to the L & P website (www.lakesandprairies.net). It will be updated every other week.
- Donna announced that Dr. Dizon, psychiatrist who specializes in children and adolescents started this week. Lakeland is still recruiting a child and adolescent psychiatrist for its Fergus Falls site and an adult specialist for Moorhead.
- Gerald noted that Prairie's new medical director at will take some of Dr. Dizon's caseload.

Next meeting: Wednesday, May 21, 3:30 – 5 p.m., meeting room 4 at the Family Service Center in Moorhead

Respectfully submitted,
Dawn Tommerdahl
Collaborative Coordinator