

## Clay County Collaborative Administrative Group Minutes

Wednesday, 9 January 2008

3:30 – 5:00 p.m.

Probstfield Center for Education,  
conference room 204

*In attendance:* Mark Altenburg (Rural Enrichment and Counseling Headquarters), Terry Atherton (The Arc of West Central Minnesota), Donna Baker (Lakeland Mental Health Center), Shelley Ford (Clay County Family Court/MN Dept. of Corrections), Gary Groberg (Churches United for the Homeless), Phil Jensen (Hawley ISD #150), Steve Jordahl (Barnesville ISD #146), Lanette Krinsky (Children's Mental Health LAC), Barry Nelson (Moorhead Healthy Community Initiative), Pam Ness (Lakes Country Service Coop), Larry Nybladh (Moorhead ISD #152), Jane Patrick (LCTS Coordinator), Rhonda Porter (Clay County Social Services), Barry Steen (West Central Regional Juvenile Center), Carolyn Strnad (IHIP work group), Lori Ward (Lakes and Prairie Community Action), Sandi Zaleski (The Village Family Service Center), Dawn Tommerdahl (Collaborative Coordinator), Jose Sanchez (The Village/Truancy Intervention Program Coordinator)

Rhonda welcomed the group and we did a round of introductions. Minutes from the 11/28/07 meeting were approved unanimously. (Gary/Shelley) There were no changes to today's agenda (Phil/Steve)

### Nuts & bolts

- ✦ There were no questions on the financial report and updated FY08 budget. *A motion to approve \$1000 in January/February for petty cash to pay for parent stipends passed unanimously.* (Larry/Steve)
- ✦ Jane noted that her LCTS report is included in the Coordinator's report. Major decisions were announced at the most recent meeting between state staff (Department of Human Services) and representatives from Collaborative regions. One involved the potential payback for July 1, 2003 – June 30, 2004. A settlement could come within a few months which would mean that Clay County would receive a bill which the Collaborative would pay. The state is asking that repayment be from October 1 - June 30 because the changes at the Federal level did not take effect until October 1. The second announcement was that the Federal government has decided to no longer allow claiming for MA on the Local Collaborative Time Study. The state will continue to support Collaboratives who continue to participate in the time study.
- ✦ Dawn introduced Jose Sanchez who is the new TIP coordinator. He has been a family advocate with the program for eight years.

### Discussion

Mark presented the recommendations from Planning & Evaluation Committee (from their 12/20/07 minutes) after discussing the responses submitted by project work groups and Children's Mental Health work group on how to proceed with future program funding: *That each work group without staff be allocated \$2000 for each FY09 and FY10 with any leftover funds allowed to be carried over from FY08 until the end of FY10. Funds allocated for FY10 could be used for FY09 if the work group would choose to do so. Work groups with staff (Project work groups plus CMH) will be guaranteed a certain level of funding (30 – 35% cut from current funding) for two years – they can decide how to spend it over the two years. Funds remaining in FY08 budget would be allowed to be carried over until the end of FY10. Funds allocated for FY10 could be used for FY09 if the work group would choose to do so.*

Mark noted that the work group chose not to make a recommendation on cuts to the administrative part of the budget because they felt it was beyond their responsibility. After some discussion a *motion to accept the recommendation for 33% cut from current funding passed unanimously.* (Larry/Phil).

*A motion to defer a recommendation on administrative cuts to the Executive Committee passed unanimously. (Phil/Mark)*

The Administrative Group asks that the work groups submit their final work plans for consideration at their March meeting (March 19).

A motion to adjourn was made at 4:30. (Barry N./Lanette)

***Next meeting: Wednesday, February 20, 3:30 – 5 p.m.***

*Location:* Lakeland Mental Health Center

Respectfully submitted,  
Dawn Tommerdahl  
Collaborative Coordinator