

Clay County Collaborative Administrative Group Minutes

*Wednesday, 28 February 2007 9:00 – 10:30 a.m.
Lakeland Mental Health Center, 1010 32nd Ave. S., Moorhead*

In attendance: Bill Bergquist ((Clay County Sheriff's Department), Allison Eide (intern, The Arc of West Central), Gary Groberg (Churches United for the Homeless), Steve Jordahl (Barnesville ISD #146), Patty Kline (Lutheran Social Service of Minnesota), Lanette Krinsky (Children's Mental Health LAC), Bernie Lipp (Dilworth-Glyndon-Felton ISD #2164), Barry Nelson (Moorhead Healthy Community Initiative), Joyce Newton, (Rural Enrichment and Counseling Headquarters) Joe Pederson (Lakes and Prairie Community Action), Rhonda Porter (Clay County Social Services), Candace Richards (The Arc of West Central Minnesota), Barry Steen (West Central Regional Juvenile Center), Carolyn Strnad (IIIP work group), Sandi Zaleski (The Village Family Service Center), Dawn Tommerdahl (Collaborative Coordinator), Jill Wenger (Clay County Sheriff's Department/Restorative Justice)

Chair Carolyn Strnad welcomed the group and we did a round of introductions. Minutes from the 1/25/07 meeting were approved unanimously. (Rhonda/Lanette) There were no changes to today's agenda. (Gary/Candace)

Nuts & bolts

- ***Financial report/FY07 budget***

Joe brought up the need to set aside money for possible payback to the LCTS audit. Rhonda said she could check into it with the state and report back next time. She knows that the state is watching what is happening in Michigan because they have been audited and have appealed. Rhonda noted that CW-TCM is being audited at the time as well and we could potentially have to repay that money.

A motion to approve \$500 for petty cash to pay for parent stipends in March passed unanimously. (Barry/Joyce)

- ***LCTS update:*** Joe asked that Dawn send out a report on LCTS income by quarter.
- ***Coordinator's report:*** Carolyn and Dawn answered questions from the group about the Women's Fund forums and their trip to Ramsey County in February. Barry talked about the move to start Healthy Community in Fargo and West Fargo. The steering committee envisions going county-wide and eventually further expanding to the entire Red River Valley. In response to Rhonda's question, Barry explained that Search Institute survey that will be done again doesn't use MN student survey data or ND YSRB. These surveys don't even really correlate very well so comparing data across surveys is difficult.

Work plans for FY08 and finalized budget

Jill noted that the RFP for Restorative Justice has just come out from Department of Corrections. DOC funds up to 50% of RJ programs. Unless Jill receives the full amount the restorative justice work group requested, she will be forced to take fewer referrals and have a higher case load.

A motion to approve the FY08 work plans and budgets as revised passed unanimously. (Joe/Barry)

Jill asked if it is possible to come back to request more funds if DOC funding doesn't come through. The group gave a compassionate no but Rhonda asked that the Administrative Group be kept informed of attempts to gain other funding.

A motion to add a budget line or note with the amount of potential LCTS and CW-TCM paybacks passed unanimously. (Bernie/Lanette)

Other business

Dawn talked about the plan the Executive Committee came up with (with Jane's help) in deciding what to do in FY09 and beyond. Joe noted that U of MN Extension, Moorhead Community Ed, Head Start did an extensive community survey about 15 months ago. He will send the electronic file to Dawn. He added that Wade Klein at MetroCOG would have other data that could be useful. KidsCount data for MN will be out shortly. ND's is already out. Rhonda noted that the Wilder Survey results will be out soon. Executive summaries will be helpful in interpreting the data. Carolyn noted that we need to look beyond the priority programs to what other needs exist and to look to other sources of funding as LCTS dwindles.

The group discussed the need to consider adding funding for a grantwriter because it's a specialized skill.

Next meeting: Wednesday, April 11, 10:30 a.m.

Location: Barnesville High School conference room (directions to follow)

Respectfully submitted,
Dawn Tommerdahl
Collaborative Coordinator