

Clay County Collaborative Administrative Group Minutes

Thursday, 12 October 2006

9:00 – 10:30 a.m.

Lakeland Mental Health Center

In attendance: Donna Baker (Lakeland Mental Health Center), Shelley Ford (Clay County Family Court/MN Dept. of Corrections), Shelley Guida (The Village Family Service Center), Steve Jordahl (Barnesville ISD #146), Patty Kline (Lutheran Social Service of Minnesota), Lanette Krinsky (Children's Mental Health LAC), Bernie Lipp (Dilworth-Glyndon-Felton ISD #2164), Barry Nelson (Moorhead Healthy Community Initiative), Joyce Newton, (Rural Enrichment and Counseling Headquarters) Larry Nybladh (Moorhead ISD #152), Candace Richards (The Arc of West Central Minnesota), Barry Steen (West Central Regional Juvenile Center), Carolyn Strnad (IIIP work group), Dawn Tommerdahl (Collaborative Coordinator)

Carolyn welcomed the group and we did a round of introductions. Minutes of the 9/14/06 meeting were unanimously approved. (Patty/Larry) There were no additions to the agenda and a motion was made to approve it. (Joyce/Donna) Motion carried unanimously.

Nuts & bolts

- ✦ There were a couple of questions on the FY07 budget. Dawn will link up a couple of budget lines (parent stipends and respite) to the budget overview and send out a new copy of the budget, reflecting those changes. A motion was made to approve \$500 to pay parent stipends October – November. (Barry N./Joyce) Motion carried unanimously.
- ✦ In addition to Jane's written report, Dawn informed the group of a Federal audit of LCTS cost reports for 2003/04. Moorhead Public Schools was one of sixty claiming agencies in the State that was audited. The State has been asked to return \$9 million to the Federal government because of the way the reports were done. The State has appealed the results of the audit so at this time we don't know what affect, if any, the audit will have on us.
- ✦ Program updates: Shelley F. reported that Reentry work group meets in a couple of weeks. The Reentry/Restorative Justice Advisory group meets next week. A grant opportunity from the Consensus Project (Mental Health & Juvenile Justice) looks promising; Patty reported that there have been so many wraparound referrals that they will need to hire an additional facilitator on a part-time hourly basis. Shelley G. reported that the Truancy Program will be using the YSQ as one assessment tool this year. Alex has been attending the Planning & Evaluation Committee which is also working on assessment.
- ✦ Coordinator's report: Dawn reported that she attended the Children's Mental Health Summit sponsored by Dakota Medical Foundation on September 20. Several people from Clay County attended including Joyce, who informed the group about the results. Dawn is meeting with Deb Watne from DMF next Monday to find out more about their Children's Mental Health Initiative and to tell her more about what the Collaborative does.
- ✦ Dawn distributed copies of the Agreement and Bylaws adopted by the Governance Board at their meeting on October 4. Dawn asked those present to present the documents to their boards for approval, to sign the bottom half of the signature sheet, and return it to her by the November 9 meeting of this group if possible. She will send out invoices for the FY07 partnership fees.

We learned from our exercise on **collaboration** that we are extremely good at it – and it helps to have flexible sticks.

Funding priorities for FY08 and beyond

Dawn passed out a graph showing 2005 – 2006 LCTS income and projecting out how much could count on if we split the amount available evenly over the time left to spend it (48 months now vs. previously). In addition we have about \$400,000 in unspent funds that have been designated for Wraparound, Adolescent Services and Children's Mental Health.

The current budget reflects both the income from outside grants that our programs receive as well as all expenses incurred by the programs. Subtract income from expenses to get the actual amount the Collaborative is paying. Candace noted that in Otter Tail County the County Attorney sends a letter to kids who are truant 3 times. Shelly G. said the same happens here with our County Attorney meetings, but at last week's meeting only two of 10 families showed up. The attorney who runs those meetings will join the Truancy work group so that they can discuss ideas for a more effective system for involving kids and their families.

Bernie observed that it's hard to anticipate what future income from government programs will be -- new sources may show up. Larry reminded the group that the whole point of the model for collaboration that was adopted last year was to let the work groups do the work and identify gaps in services and ways to meet the needs. It is important for work groups to know what they're responsible for vs. what other agencies (like the County, schools, etc.) are responsible for. Rhonda Porter (Social Services) will make arrangements to attend next month so she can clarify what's been happening with County children's mental health-related services.

Dawn brought up the idea of systems change becoming more important as LCTS funding shrinks. Patty has been part of the discussions on program cuts and program viability in the Otter Tail County Family Service Collaborative.

Consensus of the group was to let the work groups submit work plans and see what the total request from them is before deciding how much to allocate for next year. Barry N. suggested asking the work groups to list what other funds they are seeking for their projects and what their ideas are for long-term sustainability for their projects.

Other business

Lanette gave a brief demonstration of the Project C-3 website. You can follow the link to the site from the Collaborative's resource page, google "Project C-3" or follow this link:
<http://www.c3online.org/>

Sector representatives present (Carolyn, Donna, and Shelley) remained after adjournment to select the FY07 chair. They decided that Carolyn would chair for one more month with Shelley as vice-chair. Shelley would take over in the new year if Carolyn felt she couldn't continue.

Next meeting: Thursday, November 9, 9 a.m. *Location:* Probstfield Center for Education, Moorhead

Respectfully submitted,
 Dawn Tommerdahl
 Collaborative Coordinator