

Model for Agenda for IIP meetings

- (5 minutes) * Introductions (Name, Agency, Role)
- (2-3 minutes) * State purpose of meeting
- (2-3 minutes) * Review agenda and scheduled length of meeting
- (5 minutes) * Family: Share concerns and needs, what they want the team to know about their child (CORE: family)
- (20 minutes) * All members: Discussion about concerns and needs of child across settings (PLEP, CORE)
- (25 minutes) * Identify global goals and objectives (**Think home, school and community**)
- (15 minutes) * Discuss adaptations
- (5 minutes) * Discuss services to be provided to child and family
- (10 minutes) * Summarize/review. Is the parents' vision part of the plan? How is progress going to be monitored?

Before we go: SCHOOL REQUIRED: ESY, Grad Rule, MCA/BST, Assistive Technology, MA billing