



**Annual Report**  
**July 1, 2010 – June 30, 2011**

Written and compiled by  
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Clay County Collaborative Coordinator

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## Introduction

Welcome to the sixth annual report of the Clay County Collaborative!

Continuing the practice begun in the FY08 report, the work group's activities are listed under the relevant goal from the FY11 work plan and are labeled "results in FY11" as an indication that they are taken from the "outputs" and "outcomes" section of the work group's annual report form. For the fourth year, the work group annual report form included a logic model that linked the work group's goals to outcomes for families. As we are better able to document how the programs we support change lives in our community, we position ourselves to seek outside funding in the coming years. If you are interested in reading the full reports for each work group, they will be available on the work group's webpage on the Collaborative's website by October 15. Click on "Committees" on the homepage to find the full listing of work groups. I hope you will take a few minutes to scan some of the reports. Look for the many instances of collaboration with community organizations you will find in them as well as the extent to which we have been able to document outcomes for the families we partnered with in our activities this year. I hope you will be pleasantly surprised!

As you read this report, you will get a feel for the number of hours that are spent behind the scenes to make our activities happen. This work is accomplished by both paid program staff and numerous volunteers. Work group members are listed in each report. Next time you meet one of them, please take a moment to thank him or her for the way he or she improves and enriches the lives of the children and families with whom he or she works every day.

I would like to thank our many volunteers: first, our dedicated parent representatives who logged over 210 hours in 2010 to further the work of the Collaborative, and second, the many staff members of partner organizations who carve time out of their busy work schedules to attend meetings of work groups, the Administrative Group, the Board of Directors, and the Governance Board. In 2010, staff and administrators of partner organizations dedicated over 525 hours to the work of the Collaborative. Community members donated over 90 hours of their time to the Collaborative. All of these hours are for meeting time only and **do not** include travel time or time spent at meetings of sub-committees or other groups who work together to host events or to discuss future programming. These hours, combined with donations for meeting room and event space, add up to an in-kind donation of over \$35,000 from our community. Thank you, residents of Clay and Cass Counties! At the very end of this year's report, look for the table showing the number of children touched in some way by Collaborative-sponsored programming. That number is truly phenomenal!

In the pages that follow, you will find summaries of the activities of each work group, committee, and board for this fiscal year. As you turn to these reports, notice the names of the people who come to the table and the organizations they represent. Then imagine the power that we have in working together on behalf of children, youth and families in our communities.

And now to the reports – first the **LCTS report**:

### **Funding**

A total of \$254,277 in time study dollars was received by the Clay County Collaborative for the past four quarters of the time study operations between July 1, 2010 and June 30, 2011. This is a near \$40,000 and 20% increase over the previous year's earnings. Local Collaborative Time Study earnings were up statewide as well, and it is reportedly due to a switch from county-based group claiming to statewide group claiming of time study responses. In addition, a new electronic reporting system was implemented with both changes occurring on October 1, 2010.

### **Operations**

As noted above, the State implemented a new electronic, web-based system for LCTS Random Moment reporting. The biggest change with this new system is that time study participants now receive their random moment notices by email directly from a computerized database through the Department of Human Services (DHS). Likewise, time study participants throughout Clay County and the State of Minnesota now respond directly back to the computerized system, eliminating the need for an on-site recorder to manage the process. With this improved system, time study participants also receive fewer random moment notices because the system is, according to the State, more statistically sound in terms of "random" sampling. However, with fewer opportunities to respond, it also underscores the importance of responding accurately and in a timely manner to all notices sent.

### **Training**

Individual and small group training was offered to participants over the course of this past year. The trainings consisted of scheduling one or more full or partial days at specific sites, and inviting staff to stop by throughout the day when their schedules permitted. At the present time, there are 203 active time study participants from the five public school districts in Clay County, Clay County Probation and Clay County Public Health.

*Submitted by Jane Patrick, LCTS Coordinator*

## I. Systems Work Group Reports

### A. Children's Mental Health Work Group

	<b>Work Group Members</b>
Karla Flisk	Churches United for the Homeless, family case manager
Janelle Cheney	Clay County Family Court/MN Department of Corrections
Terra Smith	Clay County Family Court/MN Department of Corrections
Liz Bjur	Clay County Public Health
Carol Beckstrom*	Clay County Social Services
Norma Altmann-Bergseth	Lake Agassiz Special Education Cooperative
Michelle Mullikin	Lakeland Mental Health Center
Barb Schaub	Lakeland Mental Health Center
Kristin Phillips	Lakes and Prairies Community Action/Head Start
Jill Skarvold	Moorhead ISD #152
Lanette Krinsky	Parent representative
Carolyn Strnad	Parent representative
Kyle Mack	Prairie St. John's
Jessica Claeys	Rural Enrichment And Counseling Headquarters, family support case worker
Shawna Croaker	Dakota Medical Foundation/Children's Consultation Network
Deb Jendro	North Dakota Federation of Families for Children's Mental Health
Kelli Gast	Solutions Behavioral Healthcare Professionals/Clay-Wilkin Head Start

\* denotes chair

#### Goals/Objectives for FY11

*The work group decided this year to change their goals to align with the goals developed during the strategic planning process in fall 2009.*

#### **I. To improve family stability by strengthening evidenced-based community services**

##### **Results in FY11:**

*At Churches United for the Homeless in Moorhead:*

-None of the families staying at the shelter were evicted due to a child's maladaptive behavior.  
-Health care and mental health services provided much needed support for addressing and maintaining chronic health and mental health issues of the children and families staying at the shelter.

-Many families obtained permanent housing.

*At Rural Enrichment & Counseling Headquarters (REACH) in Hawley:*

-37 children received counseling

-46 children received food through the backpack program, 44 families received two different holiday food baskets, and 74 children received Christmas gifts.

-83 thrift store vouchers, 46 Salvation Army Vouchers, 6 requests for Flex Funds.

**2. To increase functioning and self-sufficiency for children with mental health diagnoses**

**Results in FY11:**

-431 children received funds to *participate in community activities*. (85% were at risk of SED - severe emotional disturbance, 8% had an SED diagnosis, status was left blank for 7%)

-Forty-three people from 17 agencies referred children.

-Funds were used to pay for camp (32 children), individual sports/recreation (152 children), team sports (134 children), pool passes (142 children), school-related activities/expenses (10 children), music (5 children), and transportation-related (5 children).

On a follow-up survey parents answered the question on how participation in the activity improved their *child's* well-being:

- She expressed her happiness daily.
- It helped develop her confidence and it put her in healthy situations to help her deal with her anxiety
- Improved depression, reduced stress allowed for positive peer interactions
- He was very shy before he started hockey and he had low self-esteem but even the 2<sup>nd</sup> week we could see a difference.

When asked how participation in the activity improved the *family's* well-being, parents answered:

- We weren't so isolated. Felt like part of the community and enjoyed this activity together
- It brought us together as a family and got us out of the house on a regular basis all winter long.
- We became close in showing family support, being proud of her involving herself in volleyball.
- We get to watch him as a family! Plus when he is able to self-regulate, calm himself, we are able to be calm ourselves!
- Happy kids = happy family

This table shows how funding was distributed to families in Clay County

City	#families	total #children/ activities	\$ per zip	average child/ family	average \$/child	average \$/family
Barnesville	3	13	692.00	4.33	53.23	230.67
Dilworth	18	28	1,757.60	1.56	62.77	97.64
Glyndon	6	14	548.00	2.33	39.14	91.33
Hawley	12	25	1,442.00	2.08	57.68	120.17
Hitterdal	1	1	50.00	1.00	50.00	50.00
Moorhead	214	404	21,744.50	1.89	53.82	101.61
Pelican Rapids	1	1	100.00	1.00	100.00	100.00
Sabin	2	2	165.00	1.00	82.50	82.50
Ulen	1	1	75.00	1.00	75.00	75.00
address unknown	2	2	308.50	1.00	154.25	154.25
<b>Totals</b>	<b>260</b>	<b>491</b>	<b>26,882.60</b>	<b>1.89</b>	<b>54.75</b>	<b>103.39</b>

### **3. To increase community awareness/understanding of children's mental health**

#### ***Results in FY11:***

The Collaborative shared a table with the Children's Local Advisory Council at the annual *Children's Mental Health Fair & training* sponsored by the Children's Consultation Network on May 5, 2011 at the Hilton Garden Inn. Approximately 90 community members attended the fair and training.

The Children's Mental Health work group sponsored a local ITV site for the *Lessons from the Field series* (Center for Excellence in Children's Mental Health, University of Minnesota) on relational aggression, a form of bullying practiced most often by girls. Twenty-four people from twelve agencies attended one or more of the three sessions.

### **4. To increase children/families accessing early identification/family support services for children's mental health so as to decrease the need for more intensive services later**

#### ***Results in FY11:***

*Respite to families with young children:* 3 childcare providers provided drop-in care for 8 children. Clay-Wilkin Head Start staff oversaw this program.

*Follow Along Program:* 687 children ages birth – 5 in nine communities Clay County participated in Clay County Public Health's Follow Along Program. Families state they appreciate reassurance that their child's development is on track and that deficits are identified and addressed early. Families have expressed that the Follow Along Program (FAP) encourages them to try new things with their child. Also, the FAP helps parents know what developmental milestones to watch for. Families states the social-emotional questionnaire help them have a greater understanding of social-emotional development. Parents have increased knowledge of growth and development, and social emotional milestones. Developmental and social emotional delays are identified early and referrals are made to appropriate agencies.

### **5. To foster relationships among mental health providers, juvenile justice, schools, and community so as to decrease the number of incarcerated youth with mental health needs**

***Results in FY11:*** On June 7, 2011 the work group discussed this issue with John Farnberg & Troy Amundsen from the West Central Regional Juvenile Center. No action was taken to address issues identified.

#### ***Case study from Karla Flisk, family case worker at Churches United for the Homeless***

The success of the Children and Family Case worker program has been outstanding and can be appreciated through the story of one family who was helped by this program.

A single mother with two older boys checked into the shelter. This single mother had stayed at the shelter in the past but chose to check out with not very good future plans. When this mother checked in, she was having extreme mental health issues as were both of her children. This mother was having extreme difficulty in parenting her children due to her own issues. The younger son was having a lot of difficulty in school in regards to getting into fights with other children, not listening to the teachers and basically doing what he wanted. The younger child's behavior was putting this family at risk of being evicted from the shelter. The older boy was very depressed by the situation they were in and did not want to be in a homeless shelter. The Family Case manager worked with this family to provide support and assistance. During their

stay at the shelter, all three family members were hooked up with mental health professionals. The younger child was put on medication which worked wonders for him at home and at school. The family was provided a stable environment by staying at the shelter and working with a Case Manager that addressed their individual needs as well as those as a whole family. Other agencies were also involved in assistance this family such as the school system and various housing agencies. This family did make significant process will staying at the shelter and were able to move out of the shelter into housing.

***Narrative about REACH by Jessica Claeys, family support worker***

REACH has several programs that have helped rural children and families thrive and succeed. Rural Clay County families are able to access all services, and there are a few families that do utilize all programs available. Because REACH has a Family Support worker on-site that meets with food pantry clients, families are made aware of other services REACH has to offer them; so they may initially come to REACH for the food pantry, and walk away signed up for other programs offered by REACH or call at a later date when they need the programs. Other clients only initially utilized the counseling services provided at REACH, and after their counselor referred them to the Family Support worker they signed up for other programs to help alleviate their financial stress and received referrals as appropriate.

**B. Individual Interagency Intervention Plan (IIIP) Work Group**

***Work Group Members***

Kathy Anderson	Clay County Public Health
Rebecca Fee	Clay County Social Services
Laurie Young	Clay County Social Services
Shannon Dahlberg	Dilworth-Glyndon-Felton ISD #2164
Norma Altmann-Bergseth	Lake Agassiz Special Education Cooperative
Noelle Clouse	Lakeland Mental Health Center
Bryan Hanson	Lakeland Mental Health Center
Jill Skarvold	Moorhead ISD #152
Jackie Migler	Moorhead ISD #152
Carolyn Strnad	Parent representative
Lanette Krinsky	Parent representative
Rachelle Staton	Creative Care Reaching Independence (CCRI)

**Goals/objectives for FY11**

**Increase the number of families using the interagency planning process by providing information, training and training materials to parents and professionals.**

- 1. Continue to develop and revise the resource/training manuals about the interagency planning process for professionals and parents**

***Results in FY11:*** Based on the training materials the work group assembled last year, the group made a training manual geared for parents to be used at workshops on collaboration and communication for interagency teams.

- 2. Training/peer mentoring at individual agencies plus parent training.**

**Results in FY11:** Three sessions of “Partnering with a Purpose: Collaboration and Communication for Interagency Teams” were offered, two in Moorhead and one in Hawley. The Hawley session was cancelled due to lack of participants. Five parents attended the two Moorhead sessions. They were able to ask questions of the trainers who have long experience working together as trainers and on interagency teams. Parents came away feeling they had a better understanding of the interagency process.

### **C. School-Age Disabilities Work Group**

#### **Work Group Members**

Jessica Swanson	Access of the Red River Valley
Donna Atherton	Arc West Central
Miriam Dakutak	Clay County Public Health
Lindsay Kirk	Clay County Social Services
Shannon Dahlberg	Dilworth-Glyndon-Felton ISD #2164
Norma Altmann-Bergseth	Lake Agassiz Special Education Coop
Jackie Karch	Moorhead ISD #152
Lanette Krinsky	Parent representative
Kerry Larson	Parent representative
Meg Shulstad	Parent representative
Carolyn Strnad	Parent representative
Karen Swanson	Parent representative

#### **Goals/objectives for FY11**

##### **1. Provide support for rural parents/families of school-age children with disabilities through local Community Education programs.**

**Results in FY11:** One activity was supported: a yoga class at Ulen-Hitterdal School. Thirty people from four communities registered for the two-session class, plus four school-age children. The teacher, Carolyn Espel, frequently offers yoga through Moorhead Community Education.

##### **2. Provide opportunities for school-age children with disabilities and their siblings to practice and build their social skills.**

**Results in FY11:** The work group sponsored 3 activities and co-sponsored a fourth:

- Pool party (8/14/10): 35 children and their parents attended; work group members Carolyn Strnad and Lanette Krinsky were key leaders at this event. Rachel Stotts, former work group member, took the lead in arranging other activities when the pool was closed.
- Open gym at TNT Kids Fitness (1/15/11): 25 children and their parents attended; Karen Swanson was a key leader for this event. She arranged for a speaker for the parents while the children played. (The speaker failed to show up for the event.)
- Bowling party (2/27/11): 27 children and their parents attended
- FM Challengers Baseball: 94 children divided into 8 teams playing on two nights played for 8 weeks at the Miracle Field in Moorhead. Fifty volunteers supported them. Two work group members, Karen Swanson and Meg Shulstad, are key leaders in this effort.

##### **3. Collaborate with local organizations to provide training to people who work with school-age children with disabilities and to provide greater opportunities for school-age**

**children with disabilities to interact with each other and with others in the community.  
(e.g. Buddy clubs in schools)**

**Results in FY11:** The work group developed a packet of information about Buddy Clubs. Donna Atherton (Arc West Central) was the work group's liaison with the Key Club at Moorhead High School. By the end of the year, buddies were meeting for breakfast on Wednesdays. Meg Shulstad provided leadership at Robert Asp Elementary. With the help of the PTAC and students from MSUM, that Buddy Club started in the spring semester with 10 – 15 children attending the twice monthly after-school activities.

**4. Provide training for parents and professionals about disabilities.**

**Results in FY11:** A long-planned 1 ½ day workshop on cyclical grieving with Dr. Joan Blaska was cancelled due to lack of registrations. At the end of the year, the work group started working on an informational packet that will be sent to local organizations and churches. It will include a two-page summary of a training curriculum for including children with disabilities in community recreation activities, Opening Doors: Project Adventure.

## II. Collaborative Work Groups

### A. Parent Involvement Committee

#### **Work Group Members**

Robin Berg	The Village Family Service Center
Lanette Krinsky	Parent representative
Carolyn Strnad	Parent representative

#### **Goals/objectives for FY11**

- 1. Devise strategies for increasing parent involvement in the Collaborative in a variety of ways.**

*Results in FY11:* No specific efforts were made in this area this fiscal year.

- 2. Provide opportunities for parents and professionals to learn to work more effectively together, such as trainings, book groups, etc.**

*Results in FY11:*

- During the winter months, the work group offered a 3-session book discussion on Living Sensationally. Eight books were provided to work group members and registrants (8 participants in the discussion).
- On January 24, the work group showed the HBO film “Temple Grandin” twice to a total of 10 people, including three young people.
- In June, the work group offered two hour-long book discussions on Just Like Someone Without Mental Illness Only More So. Eighteen books were provided to registrants (10/12 participants in discussion).
- On April 14 – 15, the work group co-sponsored (with Clay County Social Services) an evening presentation by Dr. Ted Bowman on shattered dreams, resiliency and hope (53 in attendance) before his all-day workshop, “Bottom Lines for Changing Times” and “It’s Impossible NOT to Communicate” (76 in attendance, including 8 Collaborative program staff). 81% of those who filled out satisfaction surveys on 4/15 rated the sessions very good or excellent. Comments showed that many found the sessions relevant both to their work with families and children and sometime even more relevant to their personal lives.
- The Prevention & Early Intervention work group was selected by the MN Fathers and Families Network to host a Fatherhood Leadership Circle in 2011. Four workshops will be offered in Moorhead as part of this initiative to help children be more successful by increasing father awareness, father friendliness and father inclusiveness in Clay County organizations and agencies that work with families and children as well as in the communities we live in. The Parent Involvement Committee is supporting this work by providing refreshments for the workshops and leadership circle meetings. See the Prevention & Early Intervention work group’s report for more details.

**3. Empower parent leadership and increased involvement in the dialog between parents and professionals by supporting attendance at trainings and conferences.**

**Results in FY11:**

- All workshops sponsored by the Collaborative were offered free or at low cost for parents of children with special needs. Parent stipends are made available to parents to defray any costs associated with their attending Collaborative events.
- The work group sponsored one parent's attendance at the Community Mental Health Conference held in September 2010 in Duluth.

**B. Planning and Evaluation Committee**

**Work Group Members**

Mark Altenburg	City of Moorhead
Shelley Ford	Clay County Family Court/MN Dept. of Corrections
Lori Ward	Lakes & Prairies Community Action Partnership
Lanette Krinsky	Parent representative

**Goals/objectives for FY11**

**1. Continue to assess client outcomes**

**Results in FY11:** The two-page stress survey developed last year by the The Children's Mental Health work group was distributed to 417 people this fiscal year: 95 at the Children's Mental Health Fair on May 5 and 322 to families whose children received CMH flex funds to support participation in summer 2010 and 2010/11 school-year activities. Eighty-five surveys were returned. A comparison of the results show that parents of children with special needs experience significantly more financial stress than the general population. In addition, a higher percentage of parents whose children receive Children's Mental Health flex funds are single. However, most people who returned the surveys reported that their families were emotionally healthy and were supportive both of family members and non-members.

**2. Continue to evaluate the Collaborative as an organization**

**Results in FY11:** No formal action was taken on this goal this year.

**3. Build capacity in Collaborative partners and other community organizations by offering the grant-writing roundtable series on a regular basis**

**Results in FY11:**

- Fall 2010: Book discussions on mergers continued the summer 2010 workshops on mergers. A group of 16 – 20 participants (half from Clay County agencies, half from Cass County agencies) met for 90 minutes each time to discuss three short books on organizational change.
- Spring 2011: Grant-writing returned to the schedule in February and March. 16 people from 11 agencies attended "Meet Your Local Funders" with presentations by representatives of Bremer Bank (for Otto Bremer Foundation), Dakota Medical Foundation, the FM Area Foundation and the United Way of Cass Clay. "Tips for Successful Grant-writing" was attended by 10 people representing 7 agencies. Attendees at these perennial favorites report walking away with tips and ideas they can use to make them more successful in raising grant funds for their organizations.
- A total of 46 separate individuals from 29 community agencies attended these learning opportunities in FY11.

### III. Project Work Groups

#### A. Family Support Model Work Group

##### **Work Group Members**

Kristen DuPree	Clay County Social Services
Carol Beckstrom	Clay County Social Services
Nicole Names	Clay County Social Services
Melanie Fierstine	Moorhead ISD #152
Lanette Krinsky	Parent representative
Carolyn Strnad	Parent representative
Jessica Claeys	Rural Enrichment and Counseling Headquarters
AJ Schuler	The Village Family Service Center
Yolanda Redding	The Village Family Service Center

Program Staff: AJ Schuler, Program coordinator, wraparound and Family Group Decision Making Facilitator; Andrea Lang (part-time FGDM facilitator)

##### **Goals/objectives for FY11**

#### **1. Implement family support strategies in Clay County**

##### **a. Train facilitators in using family group decision-making (FGDM) and wraparound.**

**Results in FY11:** AJ attended the National Wraparound Conference in Florida in February 2011. In FY11, the families of 118 children were supported by wraparound teams. 25% of the children were of preschool age and one-third were in kindergarten through 5<sup>th</sup> grade.

##### **b. Support family group and wraparound teams**

**Results in FY11:**

- Wraparound: 71 teams were open at some point in the year with 36 actively meeting. 118 meetings held in 2010/2011. Each team had an average of 9.75 members.
- FGDM: 8 referrals were made. These come from Clay County Social Services. AJ facilitated 7 initial meetings and 3 follow up meetings.

##### **c. Encourage collaboration among the various agencies providing family group decision-making and wraparound**

**Results in FY11:** New wraparound families continue to be referred by a variety of agencies. Collaboration is a standing agenda item for wraparound team meetings.

##### **d. Hold informative trainings and educate service providers and community members**

**Results in FY11:**

- 18 people from 11 community agencies plus two parents and 1 guardian ad litem attended a lunch on October 14, 2010 to brainstorm about issues facing wraparound teams and to learn more about crisis prevention planning for their teams. Some of the feedback the work group received:
  - o Brainstorming together as I feel as professional we need to make sure that were always are coming up with new ideas to help the individuals we are working with.

- Opportunity to problem solve with other agencies. Hear what works for others as well as what doesn't work.
- 17 people from 7 community agencies plus one parent attended a breakfast on February 1, 2011. Feedback on the changes that were made after the October lunch included:
  - Attendance is better with reminders
  - Increased involvement of school staff when meetings are held at school
  - Family buy-in honored (especially if court-ordered)

**2. Develop an assessment plan for the program using data we will collect.**

**Results in FY11:**

A review of case files shows the following:

- a. **Family meeting their own measurable goals:** Families are measuring their progress on their goals at each team meeting. Of the 93 goals set by families with wraparound teams, 20 goals were accomplished and 1 was not met. Two were not measurable. Of the remaining 71 goals that were partially met, 78% were more than 50% accomplished at year's end.
- b. **Plans are individualized to meet family's needs:** Satisfaction Surveys were collected 3 times in 12 months.

**3. Reduce number of families using high-end services/out-of-home placement**

**Results in FY11:** No figures available at this time.

**4. Identify and develop a network of parent/child partners in the community who could provide mentorship to families**

**Results in FY11:** No concrete steps were taken on this goal this fiscal year.

**B. Reentry Services Project Work Group**

**Work Group Members**

Shelley Ford*	Clay County Family Court/MN Dept. of Corrections
Sally Lauritsen	Clay County Family Court/MN Dept. of Corrections/Transitional Coordinator
Mike McMullen	Clay County Family Court/MN Dept. of Corrections Transitional Coordinator
Charles Kaspari	Clay County Attorney's Office/Restorative Justice Program
Alex Ishaug	Clay County Social Services
Sharon Walker	Youth Educational Services/Lakes Country Service Coop.
Stephanie Froslic	Lutheran Social Service of Minnesota
Linda Scheet	Moorhead ISD #152/Red River Area Learning Center
George Schroeder	Parent representative
Corey Walters	West Central Regional Juvenile Center
Yolanda Redding	The Village Family Service Center
Dave Schwehr	Community representative

\* denotes chair

Reentry Services Project staff: Sally Lauritsen & Mike McMullen

*Excerpts below are taken from the summary of fourth quarter program report. To read the entire report, see the Collaborative website: <http://www.claycountycollaborative.org/meetings/> and scroll down to "Reentry Services Project reports."*

As of June 30, 2011 the Reentry Services Project had 186 closed reentry case files and 7 closed pre-placement files. An additional 22 cases are currently active, 10 of which are pre-placement files. During the most recent quarter (April 1, 2011-June 30, 2011) a total of 27 youth were served by the program and 5 cases were closed. The average time in the program for these closed cases was nine months.

The average age of the clients this quarter was 16.7 years. Nineteen (70%) of these clients were male; eight (20%) were female. Eighteen (67%) were White, three (11%) were Native American, and six (22%) were Hispanic.

RSP clients are assessed within 30 days of intake and upon closure of RSP services using the YLS/CMI diagnostic instrument. This instrument measures risk/needs and strengths. Of the 5 youth who were discharged this quarter, all 5 had these 2 assessments completed. There was a 11% reduction in the risk/needs score on the YLS and a 21 % increase in strengths indicated.

Transitional case plans were created for each of these clients. These plans included goals and tasks in three general categories (competency development, restorative accountability, and community safety). Of the 5 youth discharged from the program this quarter, 3 successfully complied with their case plans and two were closed due to the client's refusal to participate.

A strength based family assessment was completed with 5 families this quarter. 4 families refused this service and 10 were previously assessed or involved in family based services. 5 clients were 18 or older and a family assessment was not appropriate and 3 clients were still in placement and family services were not initiated. 16 families participated in other family strengthening services in the community. 9 families participated with their child and transitional coordinator in outings together in the community. 14 families received an individualized packet of information about services available in the community.

Reentry Services have partnered with John Marks in an attempt to promote our client's creative interests. Mr. Marks, co-founder of the Trollwood performing arts program, has worked with high risk youth in the past and wanted to introduce our clients to various artists around town and try to find different opportunities for our clients and students at the Red River Alternative Learning Center. In summer 2011, four clients participated in the program.

## **C. Restorative Justice Work Group**

### ***Work Group Members***

Shelly Carlson	Clay County Attorney/Victim Services Clay County Attorney/Victim Services/Restorative Justice Program
Charles Kaspari	Clay County Family Court/MN Dept. of Corrections
Shelley Ford	Moorhead Police Department (school-resource officer)
Jeff Nelson	Moorhead Police Department
Thad Stafford	Program volunteer, City of Moorhead
Jill Wenger	Program volunteer, MSUM (retired)
Mark Hansel	

Restorative Justice staff: Charles Kaspari

*The following excerpt is taken from Charles' 4<sup>th</sup> quarter report to the Reentry Services Project/Restorative Justice Program Advisory Group. Complete reports on the Restorative Justice Program can be found on the Collaborative's website:*

*http://www.claycountycollaborative.org/meetings/ and scroll down to “Restorative Justice Program reports.”*

### **2008 – 2010 Recidivism Data**

The following data includes the participants from 2008 to 2010 and is a continuance of the information provided in previous reports. Only those individuals who have reached their 6 month and 12 month anniversary of program completion are considered in this data. Contact, or official contact, is defined as conviction (adjudication) within the criminal justice system.

Currently, 206 cases have reached their 6 month anniversary. For those individual who have reached their 6 month anniversary. 80% had no official contact with the criminal justice system. 8% had only one contact and 12% had more than one contact.

132 cases have reached their 12 month anniversary. For those individual who have reached their 12 month anniversary. 65% had no official contact with the criminal justice system. 15% had only one contact and 20% had more than one contact.

During this quarter the Restorative Justice Program served **49 Juvenile Cases**. Currently, 24 cases are open and 25 are closed. A total of **196 Client Contacts** were served including offenders (49), offender supporters (56), victims (15), victim supporters (7), community volunteers (62), and agency representatives (7). Over half of the juvenile clients were **Male (59%)** and **White (69%)**. The Restorative Justice program also worked with clients of Hispanic/Latino (14%), Black (6%), and other (11%). The mean age of juvenile clients was **13.88 Years**.

Referrals to the program were primarily **Diversion (67%)**. Several referrals resulted in a **Restorative Process (92%)** in which the juvenile met face-to-face with the affected victims and/or community members and came to a formal agreement on how to repair the harm caused by the incident. **Cases Returned (10%)** were sent back to the referring source because the offender was not appropriate for the program, made no attempt to contact the program, the victim was not willing to participate, or the offender did not complete.

Volunteers contributed 52.5 hours to the Restorative Justice Program this quarter. According to the industry standard (\$18.77/hour), these hours can be equated to a \$985.43 in-kind donation. The Restorative Justice Program is happy to report the continued involvement of several area businesses in sending representatives to participate on behalf of their respective stores as the victims in several shoplifting cases. These businesses are: Wal-Mart, Walgreens, American Family Insurance. This is exceptionally good news as it is often difficult to get these businesses to take time to address Juvenile crime in our community. Hopefully the Restorative Justice Program can continue to solicit their participation as their presence in these processes is important in holding Juvenile offenders accountable for their actions.

**From the Reentry Services Project report regarding the relationship between the work groups and the RSP/RJ Advisory Committee:** In 2010 the decision was made to combine the reentry services project collaborative work group with the RSP/RJ Advisory Committee. The collaborative work group was formed to provide guidance in regard to program development and the ongoing implementation of the program. The program has been in existence since 2003 and this level of involvement is not needed at this point in time. Many of the members of the collaborative work group were also members of the RJ/RSP Advisory Committee. In an effort to be respectful of community member’s limited availability and time a decision was made to combine these groups.

*Work groups may continue to meet separately as the need arises. Otherwise the advisory committee will serve in place of the RSP and RJ work groups.*

## **D. Truancy Intervention Program Work Group**

### ***Work Group Members***

Todd Henrickson	Barnesville ISD #146
Shelley Ford	Clay County Family Court/MN Dept. of Corrections
Kari Metcalf	Clay County Social Services
Tracy Sunde	Clay County Social Services
Terry Karger	Dilworth-Glyndon-Felton ISD #2164
Mike Martin	Hawley ISD #150
Nicole Olson	Youth Educational Services/Lakes Country Service Coop
Deb Pender	Moorhead ISD #152
Kent Henrickson	Ulen Hitterdal ISD #914
Kelly Olson	The Village Family Service Center
Jose Sanchez	The Village Family Service Center/Truancy Intervention Program
Micheal Ochoa	The Village Family Service Center/Truancy Intervention Program

#### *FY11 TIP staff and place of work*

LaRae Goeden – Moorhead High School, Hawley Schools, Ulen-Hitterdal School

Jessie (Jensen) Wrenn – S.G. Reinertson and Ellen Hopkins Elementary Schools in Moorhead, Barnesville Schools

Michael Ochoa - Horizon Middle School/ Coordinator from August 2010

Jose Sanchez - Moorhead High School/Coordinator, left in December 2010

Billy Quiggle - Robert Asp Elementary, DGF Schools, left in January 2011

Nick Larson – Robert Asp Elementary, DGF Schools, from January 2011

Josh Arvidson- Red River Area Learning Center (RRALC), from January 2011

The goals of this early intervention include increasing student attendance, maintaining or decreasing the number of referrals to the juvenile justice system and increasing the number of students referred for mental and chemical health assessments or other types of intervention.

During the 2010/11 school year, family advocates worked with approximately 900 students. Of the 176 Moorhead seniors (of 411 total seniors) who had contact with the Truancy Intervention Program at some point during their school years, 133 or 75% graduated from high school.

In December 2010, Gary Wolsky and Kelly Olson (The Village Family Service Center) made a presentation to the Moorhead School Board about the need for school funding to support the program in FY12. TIP staff members and others involved in the program from Clay County Social Services, Clay County Attorney's Office, the United Way of Cass-Clay, and Clay County Collaborative were also on hand to answer questions. Following this presentation, Kelly Olson, Rhonda Porter and/or Carol Beckstrom (Clay County Social Services) met with each of the Clay County school superintendents to ask for financial support from their district for the program. As of September 1, 2011 funding has been secured from Clay County Social Services, Clay County Collaborative, the United Way of Cass-Clay, Barnesville Public Schools, DGF Schools, Hawley Public Schools, Moorhead Area Public Schools and Ulen-Hitterdal School.

The Truancy Intervention Program also provides funding to rural Clay County School districts to fund after-school programming for junior and/or senior high youth. In FY11 211 students in three districts (Ulen-Hitterdal, Hawley, and DGF) benefited from this programming.

## IV. Problem-Solving Work Groups

### A. Prevention & Early Intervention Work Group

#### **Work Group Members**

Chris Arens	Access of the Red River Valley
Terri Busch	Clay County Public Health
Tom Thoreson	LEAD group facilitator/Clay County Public Health
Allison Janecky	Lakeland Mental Health Center
Robin Christianson	Rainbow Bridge/Lakes and Prairies Community Action
Mari Stockford	Rainbow Bridge/Lakes and Prairies Community Action
Kim Bushaw	ECFE/Community Education/Moorhead ISD #152
Shawna Croaker	Dakota Medical Foundation/Children's Consultation Network
Group for fathers of young children facilitator: Tom Thoreson	

#### **Goals/objectives for FY11**

##### **1. To strengthen parent education for fathers in Clay County**

**Results in FY11:** Two educational groups for fathers of young children were offered in FY11, one in the fall and one in the spring. Topics covered included co-parenting, a father's legal rights, the effect of parental stress on young children, teaching your child respect and responsibility, a father's role, and safety including outdoor safety. Fathers gained knowledge of child development and felt greater confidence in fulfilling their role of father.

Beginning in January 2011, the work group became a Fatherhood Leadership Circle host site for the MN Family and Fathers Network. With financial support from the Parent Involvement Committee and other Leadership Circle members, the group hosted two ½ day workshops on March 3, "Fatherhood 101" with Joe Kelly, "The Dad Man" and April 28, "Co-Parenting and Gatekeeping" with Ellie McCann, University of MN Extension. The goal of the leadership circle is to increase father awareness, father friendliness and father inclusiveness among professionals employed by Clay County organizations and agencies that work with families and children as well as in the communities we live in. Research shows that children do better when their fathers are actively involved in their lives.

##### **2. Increase access of families to early intervention services by expanding the scope of The Follow Along Program to include children ages 4 – 5.**

**Results in FY11:** See Children's Mental Health work group report for this report.

## **B. Substance Abuse Work Group**

### ***Work Group Members***

Kyle Gylland	Barnesville ISD #146
Brad Saville	Clay County Family Court/MN Dept. of Corrections
Tama Puhr	Clay County Family Court/MN Dept. of Corrections
Gina Nolte*	Clay County Public Health Region 3 ATOD Prevention Coordinator/Clay County Public Health
Lynn Halmrast	Clay County Social Services
Jan Jones	Clay County Social Services
Kari Metcalf	Dilworth-Glyndon-Felton ISD #2164
Kathy Martin	Hawley ISD #150
Mark Haugen	Moorhead ISD #152
Mary Cihlar	Moorhead ISD #152
Scott Matheson	Parent representative/MOFAS
Carolyn Strnad	Prairie St. John's
Kyle Mack	Ulen-Hitterdal ISD #914
Therese Vogel	West Central Regional Juvenile Center
Troy Amundsen	West Central Regional Juvenile Center
Thomas Gee	Youth Educational Services/Lakes County Service Coop
Jane Bolin	Youth Educational Services/Lakes County Service Coop
Karna Johnson	M State (MN State Community & Technical College)
Maronda Robertson	M State (MN State Community & Technical College)
Claudia Simon	MSUM
Miracle Hoff	ShareHouse-Wellness Center
Tim Erhardt	ShareHouse-Wellness Center
Tina Foss	ShareHouse-Wellness Center
Bobbi Stinson	ShareHouse-Wellness Center

*\* denotes chair*

### **Goals/objectives for FY11**

#### **1. Provide education (including prevention programs) and training to parents, children, and professionals in order to decrease substance abuse.**

***Results in FY11:*** The work group provided the following opportunities:

- The work group sponsored a stakeholder summit on youth alcohol use in the morning of September 17, 2010. It was attended by 82 community members from Cass and Clay Counties. Following an interactive presentation on youth alcohol use and high-risk drinking among young people in Clay County, several panels shared information about prevention activities in the communities. The final presentation was on upcoming grant opportunities to fund prevention work (see section 4 below).
- The work group sponsored a PSA on WDAY-AM radio in April, Alcohol Awareness Month.
- The work group sponsored a presentation on “Effects of Alcohol Use” by a licensed addiction counselor at Ulen-Hitterdal School on April 27 at 7 p.m. It was attended by 45 people including 23 school-age children.

**2. Continue to support Clay County Recovery School and Crossroads Recovery Track.**  
*Results in FY11:* The work group received regular updates on the Clay County Recovery School from Jane Bolin, Karna Johnson, or Tina Foss and the Crossroads Recovery Track from Scott Matheson at their monthly meetings.

**3. Support the development of a juvenile drug court in Clay County.**  
*Results in FY11:* No formal action was taken on this goal this fiscal year. Work group members Tama Puhr and Jan Jones work with the adult drug court and regularly update the work group on its status.

**4. Develop a comprehensive substance abuse prevention plan for Clay County and seek state and federal grants to fund segments of the plan.**  
*Results in FY11:* A three-person team (Scott Matheson, Gina Nolte, Dawn Tommerdahl) worked closely on writing an application for the Planning & Implementation Grant from the State of MN. This work involved gathering data about youth alcohol use and high-risk drinking behavior from several data sources, securing letters of collaboration from community partners, including school districts that had to agree to use one of two evidence-based curricula in teaching substance use prevention. Moorhead Schools agreed to be the fiscal host. Although we were unsuccessful in securing the grant, the work group expanded due to increased contact with and involvement with staff from MSUM and M State.

## Administrative Group

### *Members*

Kathy Potter	Access of the Red River Valley
Terry Atherton	Arc West Central
Scott Loeslie	Barnesville ISD #146
Lanette Krinsky	Children's Mental Health Local Advisory Council
Jane Alexander	Churches United for the Homeless
Brian Melton	Clay County Attorney
Heidi Davies	Clay County Attorney
<b>Shelley Ford</b>	Clay County Family Court/MN Dept. of Corrections
Kathy McKay	Clay County Public Health
Rhonda Porter	Clay County Social Services
Randy Bruer	Dilworth-Glyndon-Felton ISD #2164
Phil Jensen	Hawley ISD #150
<b>Carolyn Strnad</b>	IIIP Systems Work Group
Donna Baker	Lakeland Mental Health Center
Joe Pederson	Lakes and Prairies Community Action
Lori Ward	Lakes and Prairies Community Action
Gene Benson	Lutheran Social Service of Minnesota
Vacant after transition	RSVP+ Metro Youth Partnership
<b>Lynne Kovash</b>	Moorhead ISD #152
<b>Jodi Puhalla-Neumann</b>	Rural Enrichment and Counseling Headquarters
Allen Zenor	Ulen-Hitterdal ISD #914
Kelly Olson	The Village Family Service Center
Stephen Larson	West Central Regional Juvenile Center

*\* denotes chair, **bold** denotes sector representative to the Board of Directors*

The governing board of each partner organization assigns its highest ranking Clay County-based staff person to serve on the Administrative Group. It serves as the “executive director” of the Collaborative. Members caucus once a year to select a representative and alternate from each of the four sectors (city/county, education, non-profit, parent) comprising the collaborative. These four represent the Administrative Group in meetings of the Board of Directors of the Governance Board.

The Administrative Group met seven times this fiscal year, hosted by three partner organizations (Moorhead Area Public Schools, REACH, Lakeland Mental Health Center) and Dakota Medical Foundation (Fargo). “Opportunities for collaboration” proved to be an informative and popular staple on the meeting agenda.

In business items of note:

- In October, the Administrative Group voted on funding for FY12. The first vote was to allow carryover from FY11 to FY12 as has been the practice for several years. Second, they voted to divide the anticipated funds available in FY12 among the existing work groups and programs based on the same percentage they received of total funding in

FY11. Work groups had until the February meeting to submit their work plans showing that they could fund existing programs using carryover plus the new funding for FY12.

- In December, the Administrative Group met at Dakota Medical Foundation for a presentation about the Cass Clay Healthy People Initiative by coordinator Rory Beil. Gina Nolte (Clay County Public Health) shared information about the multi-county SHIP (state health improvement project) grant and sponsored activities.
- In January, the group met at REACH in Hawley. Becki Johnson (Family & Community Services at Lakes & Prairies Community Action) and Jessica Claeys (family support worker at REACH) gave a presentation about the work they do in rural Clay County from their base at REACH.
- In February, the group approved the FY12 work plans forwarded by the work groups.
- In May, the agenda included a Fatherhood 101 presentation by Dawn and discussion of the importance of fathers staying connected to their children followed by a presentation on MOFAS by Carolyn. She informed the group that the belief that a little alcohol is OK during a woman's pregnancy is still widely held in the medical profession. MOFAS' message is "049" – no alcohol for nine months.

## **Board of Directors**

### ***Members (by sector)***

Shelley Ford	City/County – Administrative Group
Mark Altenburg*	City/County – Governance Board
Lynne Kovash	Education – Administrative Group
Janine Trowbridge	Education – Governance Board
Jodi Puhalla- Neumann	Non-profit – Administrative Group
Mark Haugen	Non-profit – Governance Board
Carolyn Strnad	Parent representative – Administrative Group
Lanette Krinsky	Parent representative – Administrative Group (alternate)

\* *denotes chair*

The Board of Directors meets as often as necessary to carry out the business of the Governance Board between its regularly scheduled meetings. The Board of Directors met once this fiscal year, in March 2011.

They recommended that the Governance Board adopt the FY12 work plans and budget forwarded by the Administrative Group. They also recommended that contracts be continued with Jane Patrick for LCTS coordination and Dawn Tommerdahl for Collaborative coordination.

## Governance Board

### *Members*

LaVerne Czichotzki	Access of the Red River Valley
<b>Janine Trowbridge</b>	Barnesville ISD # 146 (from January 1, 2010)
vacant	City of Dilworth
<b>Mark Altenburg</b>	City of Moorhead
Diane Wray Williams	City of Moorhead (alternate)
Wayne Ingersoll	Clay County
Jerry Waller	Clay County
Sandy Hawks	Dilworth-Glyndon-Felton ISD #2164
Lisa Bortnem-Wiser	Hawley ISD #150
Mike McCarthy	Lakeland Mental Health Center
vacant	Lakes and Prairies Community Action
Barry Bergem	Lakes Country Service Coop
No board in place	Metro Youth Partnership
Kris Thompson	Moorhead ISD #152
Bill Tomhave	Moorhead ISD #152 (alternate)
<b>Mark Haugen</b>	Rural Enrichment and Counseling Headquarters
Matthew Hallaway	The Village Family Service Center

**bold** denotes sector representative to the Board of Directors

Members of the Governance Board are appointed by the governing board of each partner organization. The Governance Board meets at least once per year to establish the work plan and budget for the next fiscal year and to approve changes in the Collaborative's governance, policies and structure. Once a year the members caucus by sector to select a member and alternate to represent the Governance Board on the Board of Directors.

The Governance Board met twice in FY11. Their first meeting was the annual meeting, a celebration of the accomplishments of FY10 and a chance to hear from program staff and work group members. In the only item of business, they voted to approve the minutes from their April 2010 meeting.

At their April meeting, the Governance Board approved the FY12 work plans, coordinator contracts and FY 12 budget.

## Final FY11 Budget

As of August 2011

FY11 budget adopted 4/28/10			
Approximate Fund Balance at beginning of FY	622,717.12		
ANTICIPATED INCOME		YTD - Income	Balance
LCTS earnings	150,000.00	243,741.00	(93,741.00)
Anticipated Interest	8,000.00	19,742.35	(11,742.35)
Partnership Payments	1,600.00	2,050.00	(450.00)
<b>Total Income</b>	<i>159,600.00</i>	265,533.35	<i>(105,933.35)</i>
<b>Beginning Fund Balance plus Income</b>	<b>782,317.12</b>	888,250.47	(105,933.35)
ANTICIPATED EXPENSES	Administrative expenses adopted 4/28/10	YTD - Administrative expenses	Balance
Contracted Services: Collaborative Coordination	62,004.00	62,004.00	-
Contracted Services: LCTS Coordination	6,650.00	6,649.92	0.08
Meeting Expenses*	1,500.00	1,740.85	(240.85)
Fiscal Host Services	-	-	-
Parent Stipends*	10,000.00	5,425.00	4,575.00
Legal consultation*	500.00	-	500.00
LCTS payback	58,820.00	58,820.00	-
<b>Administration</b>	139,474.00	134,639.77	4,834.23
Work groups - net expenses (expenses - income)	Program expenses (incl. carryover)	YTD - Program expenses	Balance
Family Support Model Program Work Group	80,764.63	45,611.48	35,153.15
Re-entry Services Program	106,882.74	67,390.44	39,492.30
Restorative Justice Program Work Group	59,607.48	31,558.29	28,049.19
Truancy Intervention Program Work Group	163,265.64	170,897.50	(7,631.86)
IIIP Service Coordination System Work Group	7,450.16	293.62	7,156.54

Children's Mental Health System Work Group	126,286.67	92,053.65	34,233.02
School-Age Disabilities System Work Group	3,174.23	1,303.00	1,871.23
Parent Involvement Committee	4,980.05	1,176.59	3,803.46
Planning and Evaluation Committee	8,543.31	1,033.18	7,510.13
Prevention and Early Intervention Problem-Solving Work Group	2,661.80	2,686.02	(24.22)
Substance Abuse Problem Solving Group	8,372.28	1,616.69	6,755.59
<b>Programming</b>	<i>571,988.99</i>	<i>415,620.46</i>	<i>156,368.53</i>
<b>Total Expenses</b>	<b><i>711,462.99</i></b>	<b><i>550,260.23</i></b>	<b><i>161,202.76</i></b>
<b>Anticipated Fund Balance at end of FY</b>	<b><i>70,854.13</i></b>	<b><i>337,990.24</i></b>	

Clay County Children involved in Collaborative programming – figures taken from year-end work group reports

13,744 - Clay residents age 0-17 cohort

	Children's Mental Health				School-Age Disabilities		SA	FSM	RSP	RJ	TIP	After-school		Total		
	CUFH	REACH	FAP	flex	UH - yoga	other	UH - alcohol speaker	FSM	RSP	RJ	TIP	DGF	Hawley	U-H		
<b>Gender</b>																
male	22	48	331		0			20	71	23	91	441	22	81	24	1174
female	22	55	356		4			25	47	9	47	465	4	63	17	1114
Unknown/other				431		180										611
<b>total</b>	44	103	687	431	4	180		45	118	32	138	906	26	144	41	2899
<b>Race</b>																
American Indian	22		39					11	4	2	96	1	0	3		178
Asian - Pacific Islander	0		10					0		0	11		0	0		21
Black	11		42					20	3	9	75		2	2		164
Hispanic	3		37					5	8	20	129	1	0	0		203
White	4		559					45	72	17	91	595	24	142	36	1585
Unknown/other	4	103		431	4	180		10		16	0					748
<b>total</b>	44	103	687	431	4	180		45	118	32	138	906	26	144	41	2899
<b>Grade level</b>																
pre-K (ages 0 - 5)	15	16	687	92	0			29		0	0		0	0		839
K - 5 (ages 6 - 11)	10	37		175	1			43	1	25	409		0	32		733
6 - 8 (ages 12 - 14)	12	23		91	3			8	20	3	37	272		63	9	541
9 - 12 (ages 15 - 18)	7	12		65				15	26	26	76	225		81		533
Unknown/other		15		8		180				2	0	0	26			231
<b>total</b>	44	103	687	431	4	180		23	118	32	138	906	26	144	41	2877

ZIP codes	CUFH	REACH	FAP	flex	UH - yoga	other	UH - alcohol speaker	FSM	RSP	RJ	TIP	DGF	Hawley	U- H
56529 - Dilworth	2		44	18				7	1	7	36	12		127
56547 - Glyndon		3	17	6	1		1	1	1	5	7	9		51
56548 - Halstad											1			1
56549 - Hawley		25	28	12			2	1	1	3	11			83
56560 - Moorhead	10		551	214	1			58	25	110	817	3		1789
56561 - Moorhead														0
56579 - Rothsay											1			1
56580 - Sabin			5	2							4	1		12
58104 - Fargo											1			1
56514 - Barnesville		3	21	3				4	2	4	9			46
56520 - Breckenridge														0
56585 - Ulen		8	8	1	22		15				11			31
56594 - Wolverton											2			2
56552 - Hitterdal		3	9	1			10				3			10
56584 - Twin Valley											2			2
56525 - Comstock									1					1
56536 - Felton		1	4		1					2		1		9
Unknown/other				3		180			1	7			144	335
	12	43	687	260	25	180	28	71	32	138	905	26	144	41
														2592